

DATE SENT: May 27, 2016
SUBJECT: CELDT June Monthly Update



EDUCATIONAL
DATA SYSTEMS

Upcoming Dates and Deadlines for
June 2016
Please mark your calendar!

Friday, May 20–Wednesday, June 15

2016–17 Edition Initial Order Test Material Delivery Window

California English Language Development Test (CELDT) Initial Orders will continue to be shipped. CELDT District Coordinators will receive an e-mail notification once the Initial Order has been shipped. Inventory these materials upon receipt and report shortages and overages no later than **August 22, 2016**.

Friday, June 3

2016–17 Edition Pre-Identification (Pre-ID) Regular Window Opens

Upload and submit 2016–17 Pre-ID files by accessing the secure District Portal and selecting the *Pre-ID Data Management* link.

Friday, June 17

2015–16 Edition Additional Order Deadline

This is the last day to place an Additional Order for test materials needed to test students with the 2015–16 Edition. To order test materials, access the secure District Portal and select the Order Management link.

Thursday, June 30

2015–16 Edition Initial Assessment (IA) Window Closes

The IA Window for the 2015–16 administration closes on this date. Districts may begin testing with the 2016–17 Edition test materials on July 1, 2016.

Did You Know?

- The deadline to place a request for pickup of **2015–16 Edition** June scorable materials is **Tuesday, July 5, 2016**. If this deadline is missed, districts may ship “on-your-own” at the district’s expense; shipments must arrive at Educational Data Systems no later than **Friday, July 8, 2016**. 2015–16 Edition scorable documents received after this date will not be scored.
- Passwords to the secure District Portal will be reset on **Friday, July 1, 2016**. If your district has not yet submitted a *Superintendent’s Designation of CELDT District Coordinator Authorization Request 2016–17 Edition*, submit your request as soon as possible to receive

the password and ensure continued access to the resources within the District Portal when the new administration begins.

- The Additional and Initial Ordering Windows for the 2016–17 Edition open **Friday, July 1, 2016**. CELDT District Coordinators who did not submit an Initial Order in March can do so beginning on this date.
- The CELDT District Coordinator can request District Trainer User Accounts for CELDT district trainers to gain access to the Moodle Training Site. Log on to the [District Portal](#) and select the *Scoring Training of Trainers (STOT) Workshops* link. District trainers can view test examiners' reports of training and calibration by accessing the *District Moodle Resources* link.

Additional information about the topics included in this e-mail is available on the CELDT Web site at <http://www.celdt.org/>. To view important dates and deadlines for test administration activities, workshops, and reporting activities, access the [CELDT Calendar](#) Web page of the CELDT Web site. For further inquiries, please contact the CELDT Customer Support Center by phone at 866-850-1039 or by e-mail at support@celdt.org.

Sincerely,

CELDT Project Team
Educational Data Systems