

DATE SENT: March 8, 2016
SUBJECT: Updated Explanation of CELDT DRM SSID Flag 5



Dear CELDT District Coordinator:

The explanation of the Statewide Student Identifier (SSID) warning flag 5 (Not Enrolled) was originally incorrect in the *Business Rules for Using CALPADS Data for 2015–16 CELDT and Title III Accountability Reporting* document (*CALPADS Business Rules* document) and therefore, in other supporting documents in the California English Language Development Test (CELDT) Data Review Module (DRM) application.

Please disregard the explanation provided in previous documentation. Warning flag 5 occurs when no match occurred during a fuzzy match (as explained in Section 2 of the *CALPADS Business Rules* document). There are two scenarios that create the SSID warning flag 5:

1. The CELDT Answer Book SSID is valid and found in CALPADS but does not have a matching enrollment record because one or more of the values for County-District-School (CDS) code, Date Testing Completed, Last Name, and/or Date of Birth cannot be matched to a record in CALPADS.

Resolution: Check that the Date of Birth, Date Testing Completed, CDS code, and/or Last Name are accurate in both the DRM and CALPADS.

2. The CELDT Answer Book SSID is missing and the CDS code, Date Testing Completed, Last Name, and/or Date of Birth cannot be matched to a record in CALPADS.

Resolution: Add the missing SSID in the DRM and verify that the Date of Birth, Date Testing Completed, CDS code, and Last Name are accurate in both the DRM and CALPADS.

An updated *CALPADS Business Rules* document and the *DRM Layout* have been posted within the DRM application. Please note that the SSID warning flag 5 explanation on the Correction Form (in the box at the top of the form) and on the Records Processed screens within the DRM application have not been updated to reflect this new information.

The message above will show each time you log into the secure [District Portal](#) and select the *Data Review Module* link.

For further inquiries, please contact the CELDT Customer Support Center by phone at 866-850-1039 or by e-mail at support@celdt.org.

Sincerely,

CELDT Project Team
Educational Data Systems