

SUBJECT: CELDT September Monthly Update  
DATE SENT: August 29, 2016



## EDUCATIONAL DATA SYSTEMS

Upcoming Dates and Deadlines for  
September 2016  
Please mark your calendar!

### **Monday, September 5**

**Holiday—Educational Data Systems Closed**

### **Friday, September 16**

#### **2016–17 Edition Pre-Identification (Pre-ID) Regular Window Closes**

This is the last day to submit a Pre-ID file during the Pre-ID Regular Window. To upload a file, access the secure [District Portal](#) and select the *2016–17 Pre-ID Data Management* link. Submissions after this date are subject to the Expedited Service Window prices.

### **Monday, September 19**

#### **2016–17 Edition Pre-ID Expedited Service Window Opens**

The Pre-ID Expedited Service Window is **September 19** through **October 14, 2016**. Note that prices and fees for files submitted during this window are slightly higher than Pre-ID Regular Window prices. For more information, including how to calculate the charges for your district, go to the [Pre-Identification Services](#) Web page.

### **Friday, September 30**

#### **2016–17 Edition Deadline to Request a Pickup for September**

To schedule a scorable pickup for 2016–17 Edition test materials, access the secure [District Portal](#) and select the *Request a Pickup* link.

### **Did You Know?**

- 2015–16 Edition Initial Assessment (IA) and Annual Assessment (AA)/IA combined summary reports will be shipped to districts in November.
- In September, for districts testing more than 5,000 students, CELDT District Coordinators will receive an e-mail that provides approval to place two requests for pickup for the administration month of October. The last day to request a pickup online for these materials is **Thursday, November 10, 2016**.
- The deadline to place an Additional Order of test materials for the 2016–17 Edition AA Window is **Wednesday, October 12, 2016**. Orders for test materials placed after this date may not arrive in time to test students and return AA Window scorable documents by the **Thursday, November 17, 2016** “on-your-own” shipping deadline. To place an order, access the secure [District Portal](#) and select the *Order Management* link.

- The *2016–17 Edition Guide to Test Reports* and the *Test Performance Descriptors* documents are available in English, Spanish, Vietnamese, and Chinese (traditional) on the [Test Interpretation Guides](#) Web page of the CELDT Web site.

Additional information about the topics included in this e-mail is available on the CELDT Web site at <http://www.celdt.org/>. To view important dates and deadlines for test administration activities, workshops, and reporting activities, access the [CELDT Calendar](#) Web page on the CELDT Web site. For further inquiries, please contact the CELDT Customer Support Center by phone at 866-850-1039 or by e-mail at [support@celdt.org](mailto:support@celdt.org).

Sincerely,

CELDT Project Team  
Educational Data Systems