DATE SENT: March 28, 2016
SUBJECT: CELDT April Monthly Update

EDUCATIONAL
DATA SYSTEMS

Upcoming Dates and Deadlines for
April 2016
Please mark your calendar!

Friday, April 1

Last Day to Submit a 2016–17 Edition Superintendent's Designation of CELDT District Coordinator Online Form
The superintendent must approve the designation of a CELDT District Coordinator by April 1 in order to receive the 2016–17 Edition Initial Order test materials shipment by May/June. The request for superintendent approval is available by accessing the secure District Portal and selecting the *Superintendent's Designation of CELDT District Coordinator Authorization Request 2016–17 Edition (SDF)* link.

2016–17 Edition Initial Ordering Window Closes
This is the last day to submit an Initial Order of test materials in order to receive the shipment in May/June. To place an order, log on to the secure District Portal and select the *Order Management* link.

Thursday, April 7–Thursday, April 21

2016–17 Edition Scoring Training of Trainers (STOT) Workshops
There are seven STOT workshops planned for the month of April. To register staff for a workshop, log on to the secure District Portal and select the *Scoring Training of Trainers (STOT) Workshops* link.

Date	Day	Location
April 7	Thursday	Sacramento
April 13	Wednesday	Downey
April 14	Thursday	Riverside
April 15	Friday	San Diego
April 19	Tuesday	San Jose
April 20	Wednesday	Stockton
April 21	Thursday	Clovis

Friday, April 8

2016–17 Edition STOT Moodle Training Site Opens
Each district will be issued a unique enrollment key for access to the secure CELDT Moodle Training Site. To obtain your unique district enrollment key, log on to the secure District Portal,

select the *Scoring Training of Trainers (STOT) Workshops* link, and then select the *District Moodle Key* link.

Friday, April 29

Last Day to Request a Scorable Pickup Online for April
To schedule a scorable pickup for 2015–16 Edition test materials, log on to the secure District Portal and select the *Request a Pickup* link.

Did You Know?

- The CELDT Post-Data Review Module (DRM) Annual Assessment (AA) Window Student Score File (SSF) (called the Merged Post-DRM SSF) will be posted in the District Portal by **Friday, May 6, 2016.** The reports are being provided later in the spring to allow for the new match and merge process with the California Longitudinal Pupil Achievement Data System (CALPADS) data after the DRM Window.

- Looking to send additional staff to a nearby regional CELDT training? Check out the 2016–17 Regional Workshops List Web page to find county offices of education that host workshops open to all districts. This site is updated each time we are notified of a workshop, so check back often to learn of new training locations.

- Passwords to the secure District Portal for the 2016–17 Edition will be reset on **Friday, July 1, 2016**. If your district has not yet submitted a 2016–17 Edition Superintendent's Designation of CELDT District Coordinator Authorization Request, log on to the secure District Portal and select the *Superintendent's Designation of CELDT District Coordinator Authorization Request 2016–17 Edition (SDF)* link. Fill out the required information and submit your request as soon as possible to receive a 2016–17 Edition password on July 1, and to ensure continued access to the resources within the District Portal when the new administration year begins.

Additional information about the topics included in this e-mail is available on the CELDT Web site at http://www.celdt.org/. To view important dates and deadlines for test administration activities, workshops, and reporting activities, access the CELDT Calendar Web page on the CELDT Web site. For further inquiries, please contact the CELDT Customer Support Center by phone at 866-850-1039 or by e-mail at support@celdt.org.

Sincerely,

CELDT Project Team
Educational Data Systems